Grant Management

A grant manager (or grant administrator) can be responsible for many tasks--from grant writing to regulatory compliance. He or she can also be responsible for identifying grant project teams and ensuring teams are communicating effectively.

These tasks can include creating and maintaining award documentation, preparing budgets, and ensuring fund use is within grantor compliance.

The City of Mountain Park manages grants either through the City Adminstrator position or through a designee supervised by the City Adminstrator.